



Could you imagine coming to work every day to interact with amazing professionals from all over the world while growing an innovative business on the Mediterranean coast?

Well, welcome to the Sun and Co. team. Our motto is work smarter, live better and we live that truth every day. We're passionate about our work, the amazing people who stay at our coliving space and most importantly... we're about shaping the future for location independent professionals worldwide.

Our team is searching for a new addition to the team so, keep scrolling to find out more!

ABOUT SUN AND CO.

Sun and Co. is a coliving and coworking space located in Jávea. We are a place where remote workers from all over the world come to live, work and learn from each other. We opened in 2015 and since then we have hosted more than 500 professionals from over 50 countries.

We're dedicated to creating an inspiring space that promotes personal and professional growth and work/life balance. Community is our strong suit and it shows! In fact, we recently won an award for the Best Coliving Community & User Experience at the Coliving Awards 2021 and Best Nomad Coliving in 2022.

ABOUT THE POSITION

We're looking for a new **Community Manager**, both online and offline. Someone **with expertise managing sales and social media** to help us grow our online presence and continue impacting the lives of others. You'll be not only managing our social networks, but also taking the lead on online engagement and various digital marketing initiatives.



In a team of four people, **you will be involved in every aspect of running a coliving space as host** and be responsible to help us achieve our strategic and economic goals.

Not to worry, you won't be behind a computer all day! One of the biggest advantages of this job is that you'll have the opportunity to help with and take part in exciting events and activities with our guests, as well as assist in site management and client relations.

MUST HAVES:

- Proficiency managing social media (mainly Instagram, Facebook, LinkedIn, Twitter)
- Be customer-oriented with strong written communication skills.
- Desire to be innovative and try new ideas
- Love for people and new connections
- Positive, proactive and flexible attitude
- Fluent or native English
- EU citizenship

Added plus:

- Photography/Videography skills
- SEO skills
- Knowledge of the remote work/digital nomad world
- Previous experience in hospitality, PR and dealing with press
- Fluent Spanish

This is not a remote position, as hosting our guests is an essential part of the position.

ABOUT THE BENEFITS

We have a strong focus on smart work and always creating time to enjoy life and this beautiful town you'll soon call home. Some of the benefits when you join the team

- Competitive salary
- Part-time position is an option.
- Flexible schedule and vacation time.
- Work for one of the leading coliving - coworking companies in the world
- Make amazing connections with professionals from all over the world
- Join a friendly, supportive, insightful team
- Live in a charming Spanish town on the Mediterranean sea

If you feel appealed by this position and believe you have something to offer to Sun and Co., please contact us via email by sending your CV and an explanation about your motivations to **edu@sun-and-co.com**.